



SCED
2021 Student Teaching
Important Dates and Information

Assignment	Begin	Midterm	Final	Complete
Student Teaching	Jan. 4, 2021	Completed by Feb. 12, 2021	Completed by April 9, 2021	Friday, April 16, 2021

DSU Student Teaching Forms

<u>Form</u>	<u>Used By</u>	<u>Make Copy For</u>	<u>Usage</u>
Student Teaching Handbook	All		Read and refer to handbook frequently during student teaching –Sent Electronically
Supervisor Log	Supervisor	DSU Placement Director	Maintain hours of visits, preparation and conferences
Formal Lesson Observation	Clinical Supervisor	Student/DSU Placement Director	ELED – 4 Formal observations of lessons created by student teacher (Planned) 2 Lessons Observed in Classroom 2 Lessons Recorded
SIOP	Clinical Supervisor	Student/DSU Placement Director	ELED Only Completed with all 4 formal lessons
Informal Observation	Clinical Supervisor	Student	2 Informal observations of student teacher (Unscheduled)
Midterm/Final Evaluation	Mentor Teacher/ Clinical Supervisor	Student/DSU Placement Director	Evaluation of overall performance of student teacher
Midterm/Final Conference Summary	Supervisor	Student/DSU Placement Director	(2 Part - 20 minute meeting) Part I - Mentor teacher and supervisor meet to discuss midterm/final scores Part II - Student teacher included and informed of scores
Weekly Attendance and Progress Report	Student	Return to DSU Placement Director after completion of student teaching	Student Teacher is to keep track of attendance and meetings during student teaching
Disposition Concern	Used by anyone involved in student teaching placement	Contact DSU Placement Director	Only used if there is a concern about the disposition of the student teacher
W-9	Mentor Out of Area Supervisor	Scan and send to DSU Placement Director	Mentor Teachers receive a stipend after all forms are returned to DSU Placement Director