

# School of Education

September 10, 2013

## Curriculum Committee Minutes

3:00 p.m.

EDFAM 119

Chair: Brenda Sabey

Present: Sue Bennett, John Goldhardt, Susan Hart, Mark Jeffreys, Chizu Matsubara, Linda Wright, Robyn Whipple  
(secretary)

Curriculum Items	Motions	Vote Results	Action/Discussion
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### Initial Business:

Chair reviewed the new process for curriculum changes and discussed how important it is to do things right.

These are the steps:

1. Changes begin at the department level, where the entire department must consider and vote on any proposals.
2. School Administrative Assistant does technical review.
3. Dean reviews and approves.
4. Scheduling/Banner reviews.
5. Course changes placed on School Curriculum Committee agenda.
6. Items approved at School Curriculum Committee Meeting forwarded to University Curriculum Committee for consideration and approval.
7. University Curriculum Committee meets 3 times per year.

Chair indicated that the secretary for the School Curriculum Committee will put together a checklist which must be completed and signed by the Department Chair before a Course Change Form may be submitted to the School Administrative Assistant for technical review. The checklist will aid submitters in ascertaining that all required information is included on the form and thus streamline the process.

The School of Education Curriculum Committee will meet on the second Tuesday of each month at 3:00 p.m. Deadline for

submission of course changes will be two weeks before the scheduled meeting. Agenda items and documentation will be posted one week before the scheduled meeting to allow for review by committee members. If no course changes have been received by the submission deadline, the meeting will be cancelled and committee members notified.

Chair noted that new Northwest Accreditation oversight will add time to the approval process for new programs and emphases, and that should be taken into account when planning and proposing changes.

## Honors

HON 3010A: M: Sue Bennett **APPROVED** Sue Bennett presented two new upper division Honors courses for consideration. There is high interest among students for a leadership course.

Leadership in Global Contexts S: Linda Wright  
There are not many comparable courses in the state. DSU and the University of Utah will be the only institutions offering these types of upper division courses. Sue clarified the prerequisite of admission to the DSU Honors Program. There is an online application students must complete to be admitted to the Honors Program.

HON 4890R: Honors campus. Evaluation will be M: Sue Bennett **APPROVED** The internship can be for work performed either on- or off- through written student self-evaluation and Internship S: Linda Wright  
evaluation by the supervisor, most likely with a rubric. Credit for the class will be determined in relation to the hours spent on the project and will be determined by contract in advance. Evaluations will be performed each semester if the course is repeated. Course is repeatable up to six credits.

## Physical Education Health and Recreation

PEHR 1059: Vinyasa M: Linda Wright **APPROVED** Linda Wright presented a new PEHR course for consideration. There is tremendous support for the yoga program. This course Yoga S: Chizu Matsubara  
presents a different focus in yoga, offering students another option. It corresponds to Power Yoga at other institutions, but there is not continuity in course numbering among institutions, and the number assigned is in sequence with existing courses at DSU. The ability to offer the course is facilitated by the room at the NIB that will be devoted to yoga classes. A question was raised about whether the course description is enough different from the existing course to avoid confusion. It was determined it was.

## Interdisciplinary Arts and Sciences

INTS 4900:  
consideration. INTS 4900 is

M: Mark Jeffreys **APPROVED**

Mark Jeffreys presented changes in two INTS courses for

Senior Interdisciplinary  
Studies students. Proposed change would

S: Chizu Matsubara

the first semester of capstone for Integrated

Research  
summer rotation. The course needs to be

make the course repeatable and delete the

repeatable to accommodate ambitious projects. Some students  
find it necessary to leave school for a time in order to complete  
the research for their projects.

INTS 4910:  
permission. The change in

M: Mark Jeffreys **APPROVED**

Proposal would change course title and require instructor

Senior Interdisciplinary  
nature of the work being completed

S: Linda Wright

title would reflect the more academic and rigorous

Thesis  
make certain student research and

by students. Instructor permission would

preparation is at the proper point to begin thesis work. This is  
enabled by the repeatability of INTS 4900.

Meeting adjourned.